

## Organizational Meeting

The Organizational Meeting of the Ephratah Town Board was held 6:30 P.M. on January 2, 2012 at the Ephratah Town Hall.

Roll Call found the following members present:

Supervisor	Todd Bradt
Councilman	Ivan Duesler
Councilman	George Cosselman
Councilman	Thomas Miles
Councilman	Andrew Chorlton
Clerk	Eleanor Smith
Superintendent of Hwys	James Berry

The meeting was opened with the salute to the flag led by Supervisor Todd Bradt.

### **Resolution 1**

Andrew Chorlton offered Resolution 1 to set the official meeting day as the 2<sup>nd</sup> Wednesday of each month; Time to be set at 6 p.m. and place is Ephratah Town Hall. 2<sup>nd</sup> by Ivan Duesler. 5 Ayes. Carried.

### **Resolution 2**

Ivan Duesler offered Resolution 2 to designate the Leader Herald as the official newspaper and NBT Bank as the official depository. 2<sup>nd</sup> by Andrew Chorlton. 5 Ayes. Carried.

### **Resolution 3**

Thomas Miles offered Resolution 3 to set the wages of the Town Highway Employees as per the 2012 labor contract. 2<sup>nd</sup> by George Cosselman. 5 Ayes. Carried.

### **Resolution 4**

Ivan Duesler offered Resolution 4 to set the wages of the Town Officials as per 2012 Budget. 2<sup>nd</sup> by Andrew Chorlton. 5 Ayes. Carried.

### **Resolution 5**

Ivan Duesler offered Resolution 5 to set the wages of the Assessment Board of Review @ \$50.00 for grievance day; \$7.15 p/hour for attending school and \$7.15 p/hour for working beyond grievance day. 2<sup>nd</sup> by Thomas Miles. 5 Ayes. Carried.

### **Resolution 6**

Ivan Duesler offered Resolution 6 to appoint Michael Albanese as the Town Attorney with the salary of \$9,000.00. 2<sup>nd</sup> by George Cosselman. 5 Ayes. Carried.

### **Resolution 7**

Ivan Duesler offered Resolution 7 to set the official town mileage at \$.45 p/mile. 2<sup>nd</sup> by George Cosselman. 5 Ayes. Carried.

### **Resolution 8**

Andrew Chorlton offered Resolution 8 to appoint David Rackmyre, Jr as Code Enforcement Officer for the month of January, 2012 at a salary of \$641.66 (1/12 of year salary). 2<sup>nd</sup> by George Cosselman. 5 Ayes. Carried.

### **Resolution 9**

Ivan Duesler offered Resolution 9 to appoint Penelope Smith as Chairperson of the Assessors. 2<sup>nd</sup> by Thomas Miles. 5 Ayes. Carried.

**Resolution 10**

Ivan Duesler offered Resolution 10 authorizing Supervisor Bradt to appoint Evelyn Frasier as the Town Historian at a salary of \$500 for the 2012 year. 2<sup>nd</sup> by George Cosselman. 5 Ayes. Carried.

**Resolution 11**

Andrew Chorlton offered Resolution 11 to appoint Daniel Robinson as Dog Control Officer with salary of \$2,800.00; enumerations to be \$1,000.00 when handed in to Clerk and mileage set at \$.45 per/mile. 2<sup>nd</sup> by Ivan Duesler. 4 Ayes, 1 Nay (Thomas Miles). Carried.

**Resolution 12**

Ivan Duesler offered Resolution 12 to authorize the Dog Control Officer to appoint a deputy, with no salary. Deputy to be Linda Robinson. 2<sup>nd</sup> by Andrew Chorlton. 4 Ayes, 1 Nay (Thomas Miles). Carried.

**Resolution 13**

Andrew Chorlton offered Resolution 13 to appoint Eleanor Smith as Registrar of Vital Statistics with salary to be fee collected. 2<sup>nd</sup> by George Cosselman. 5 Ayes. Carried.

**Resolution 14**

George Cosselman offered Resolution 14 to authorize Registrar to appoint a deputy, which will be Deborah Hofmann and /or Cynthia Wesselmann. 2<sup>nd</sup> by Ivan Duesler. 5 Ayes. Carried.

**Resolution 15**

Andrew Chorlton offered Resolution 15 to authorize Town Clerk to appoint a deputy with salary at \$10.00 per/hour; per diem. Deputy to be Deborah Hofmann and/or Cynthia Wesselmann. 2<sup>nd</sup> by Thomas Miles. 5 Ayes. Carried.

**Resolution 16**

Thomas Miles offered Resolution 16 to authorize Supervisor Todd Bradt to appoint Ivan Duesler as Deputy Supervisor with salary of \$600 for 2012 year. 2<sup>nd</sup> by George Cosselman. 4 Ayes, 1 Abstention (Ivan Duesler). Carried.

**Resolution 17**

Ivan Duesler offered Resolution 17 to authorize Superintendent of Highways to appoint Alan Cretser as his deputy with salary of \$1,000 for 2012 year. 2<sup>nd</sup> by Andrew Chorlton. 5 Ayes. Carried.

**Resolution 18**

Andrew Chorlton offered Resolution 18 to authorize Tax Collector to appoint a deputy with a salary of \$10. per/hour, per diem, not to exceed \$200 for the 2012 year. Deputy to be Cynthia Wesselmann. 2<sup>nd</sup> by Thomas Miles. 5 Ayes. Carried.

**Resolution 19**

Ivan Duesler offered Resolution 19 authorizing Supervisor Bradt to appoint Lita Hillier as Budget Officer with a salary of \$3,301.00 and designate Lita Hillier as Bookkeeper for 2012 with a salary of \$3,413.00. 2<sup>nd</sup> by George Cosselman. 5 Ayes. Carried.

**Resolution 20**

Andrew Chorlton offered Resolution 20 to authorize the 2 Town Justices to employ a stenographer in the event of a court trial. 2<sup>nd</sup> by Thomas Miles. 5 Ayes. Carried.

**Resolution 21**

Ivan Duesler offered Resolution 21 to authorize the Supervisor to pay all salaries monthly except Superintendent of Highways and town employees, which are to be paid weekly. 2<sup>nd</sup> by Thomas Miles. 5 Ayes. Carried.

**Resolution 22**

Ivan Duesler offered Resolution 22 to authorize the Supervisor to invest surplus monies in GMMMA or CD's. 2<sup>nd</sup> by Andrew Chorlton. 5 Ayes. Carried.

**Resolution 23**

Ivan Duesler offered Resolution 23 to appoint Lisa Beers, Mang Insurance, as Broker for MVP. 2<sup>nd</sup> by George Cosselman. 5 Ayes. Carried.

**Resolution 24**

Andrew Chorlton offered Resolution 24 to enter into a memo of understanding with NYS Dept of Environmental Conservation. 2<sup>nd</sup> by Thomas Miles. 5 Ayes. Carried.

**Resolution 25**

Thomas Miles offered Resolution 25 to authorize payment in advance of audit of claims for public utilities services including telephone & electric lights, and to purchase postage. All such claims shall be presented at the next regular meeting. 2<sup>nd</sup> by George Cosselman. 5 Ayes. Carried.

**Resolution 26**

Andrew Chorlton offered Resolution 26 to appoint Todd Bradt as voting delegate to the Association of Towns Meeting in NYC. 2<sup>nd</sup> by Thomas Miles. 5 Ayes. Carried.

**Resolution 27**

Ivan Duesler offered Resolution 27 to designate all claims to be filed on monthly abstracts are to be submitted no later than 6 p.m. the Tuesday before the Town Board meeting, with the exception of emergency purposes. 2<sup>nd</sup> by Andrew Chorlton. 5 Ayes. Carried.

**Resolution 28**

Andrew Chorlton offered Resolution 28 to create a petty cash fund for the Tax Collector for the amount of \$50, to make change only. 2<sup>nd</sup> by George Cosselman. 5 Ayes. Carried.

**Resolution 29**

George Cosselman offered Resolution 29 to create a petty cash fund for the Town Clerk for the amount of \$200. 2<sup>nd</sup> by Ivan Duesler. 5 Ayes. Carried.

**Resolution 30**

Andrew Chorlton offered Resolution 30 to appoint, at a later date, a Health Officer for 2012 with a salary of \$590. 2<sup>nd</sup> by Ivan Duesler. 5 Ayes. Carried.

**Resolution 31**

Thomas Miles offered Resolution 31 to authorize the necessary 2011 year-end budget transfers to close the books as follows:

To: A1330.4 – Tax Coll. C.E.	\$ 84.28	
From: A1330.11 – Deputy Tax Coll. P.S		\$ 84.28
To: A1620.4 – Buildings C.E.	\$4,000.00	
From: A1660.4 – Central Storeroom		\$2,000.00
From: A1990.4 – Contingent		\$2,000.00
To: A6410.4 – Publicity	\$ 500.00	
From: A1990.4		\$ 500.00

To: A8020.4 – Planning C.E.	\$1,101.10	
From: A1910.1 – Unallocated Insurance		\$1,101.10
To: A9010.8 – Retirement	\$11,720.00	
From: A9060.8 – Health Insurance		\$11,000.00
From: A1990.4 – Contingent		\$ 720.00
To: DA5110.1 – General Repairs P.S.	\$3,492.31	
From: DA5142.1 – Snow Removal P.S.		\$3,492.31
To: DA5110.41 – Drug Testing	\$ 284.00	
From: DA9060.8 – Health Insurance		\$ 284.00
To: DA9010.8 – Retirement	\$6,140.00	
From: DA9060.8		\$6,140.00
To: DA9089.8 – Uniforms	\$ 867.96	
From: DA9060.8 - Health Insurance		\$ 867.96
To: DA9785.61 – Bond Installment Principal	\$ 98.00	
From: DA9785.71 – Bond Installment Interest		\$ 98.00

2<sup>nd</sup> by George Cosselman. 5 Ayes. Carried.

**Resolution 32**

Andrew Chorlton offered Resolution 32 to amend the 2011 General Fund Budget to use unappropriated fund balance toward supervisor software expenses incurred as follows:

A599 – Unappropriated Fund Balance	\$3,000.00	
A960 – Appropriations		\$3,000.00
(A122021 – Software C.E.)		

2<sup>nd</sup> by Ivan Duesler. 5 Ayes. Carried.

**Resolution 33**

Andrew Chorlton offered Resolution 33 authorizing Jim Berry, Superintendent of Highways to designate the following roads as Seasonal Limited Use Highways under Section 205-a of the Highway Law effective immediately for January 1, 2012:

- Jinkes Hollow
- Arthurs Road
- East Road, from Tom Shears to the Town of Ephratah town line
- Green Street, between Sam’s camp and Lansburg’s
- Howard Road
- Irish Settlement Road, starting after the first camp at a point approximately 200 feet South from the most Northern entrance of County Hwy 119.
- Swamp Road
- Tillboro Road, From Charles Lyons west to Kringsbush Road
- Turn Hill Road, from State Hwy 10 South to Joe Kurts
- Gottung Road
- Fical Corners West, from Larry Dwight’s west to the Town of Ephratah town line

2<sup>nd</sup> by Thomas Miles. 5 Ayes. Carried.

**Resolution 34**

George Cosselman offered Resolution 34 to pay the Highway bills, Abstract 13 of 2011 for the amount of \$ 25.00. 2<sup>nd</sup> by Andrew Chorlton. 5 Ayes. Carried.

**Resolution 35**

Thomas Miles offered Resolution 35 to pay General bills, Abstract 13 of 2011 for the amount of \$ 1,375.08. 2<sup>nd</sup> by Ivan Duesler. 5 Ayes. Carried.

**Resolution 36**

Thomas Miles offered Resolution 36 to appoint Eric Sweeney and Joyce Taggart to fill the vacancies on the Planning Board. Eric Sweeney will fill the 12/31/2018 term and Joyce Taggart to fill Barbara Kravec's vacancy 12/31/2012 term. 2<sup>nd</sup> by Ivan Duesler. 5 Ayes. Carried.

**Resolution 37**

Ivan Duesler offered Resolution 37 authorizing Town of Ephratah to enter into a Planning Service Agreement with Fulton County Planning Department, whereby the Town of Ephratah would commit to spend up to \$1,000 to pay for Planning Service that may be needed during the 2012 year. 2<sup>nd</sup> by George Cosselman. 5 Ayes. Carried.

Ivan Duesler made a motion to adjourn. 2<sup>nd</sup> by Thomas Miles. 5 Ayes. Carried.

Time: 7:04 PM

Eleanor Smith  
Clerk