

# Organizational Meeting

The Organizational Meeting of the Ephratah Town Board was held 9:00 A.M. on January 1, 2019 at the Ephratah Town Hall. Roll Call found the following members present:

Supervisor	Todd Bradt
Councilman	Ivan Duesler - absent
Councilman	George Cosselman
Councilman	Thomas Miles
Councilman	Andrew Chorlton
Clerk	Cynthia Wesselmann
Hwy Superintendent	Alan Cretser
Attorney	Michael Albanese - absent

The meeting was opened with the salute to the flag led by Supervisor Todd Bradt.

## Resolution 1

Thomas Miles offered Resolution 1 to set the official meeting day as the 2<sup>nd</sup> Wednesday of each month; Time to be set at 6 p.m. and place is Ephratah Town Hall. by George Cosselman. 4 Ayes, Carried.

## Resolution 2

Andrew Chorlton offered Resolution 2 to designate the Leader Herald as the official newspaper and NBT Bank as the official depository. 2<sup>nd</sup> by George Cosselman. 4 Ayes, Carried.

## Resolution 3

Thomas Miles offered Resolution 3 to set the wages of the Town Highway Employees as per the 2019 labor contract. 2<sup>nd</sup> by Andrew Chorlton. 4 Ayes, Carried.

## Resolution 4

Andrew Chorlton offered Resolution 4 to set the wages of the Town Officials as per 2019 Budget. 2<sup>nd</sup> by George Cosselman. 4 Ayes, Carried.

## Resolution 5

Thomas Miles offered Resolution 5 to set the wages of the Assessment Board of Review @ \$50.00 for grievance day; \$11.10/hour for attending school and \$11.10/hour for working beyond grievance day. 2<sup>nd</sup> by Andrew Chorlton. 4 Ayes, Carried.

## Resolution 6

George Cosselman offered Resolution 6 to appoint Michael Albanese as the Town Attorney with the salary of \$11,000.00 for 2019 year. 2<sup>nd</sup> by Andrew Chorlton. 4 Ayes, Carried.

## Resolution 7

Andrew Chorlton offered Resolution 7 to set the official town mileage at \$.58/mile 2<sup>nd</sup> by Thomas Miles. 4 Ayes, Carried.

Devon Percival sent a letter in with his credentials for consideration as Code Enforcement Officer.

## Resolution 8

George Cosselman offered Resolution 8 to appoint Devin Percival as Code Enforcement Officer for the year of 2019 at a salary of \$8,800. 2<sup>nd</sup> by Andrew Chorlton. 4 Ayes, Carried.

**Resolution 9**

Thomas Miles offered Resolution 9 to appoint Penelope Smith as the Assessor's Clerk with salary of \$11.10/hr, not to exceed \$6,000.00 for 2019 year. 2<sup>nd</sup> by Andrew Chorlton. 4 Ayes, Carried.

**Resolution 10**

George Cosselman offered Resolution 10 authorizing Supervisor Bradt to appoint Evelyn Frasier as the Town Historian at a salary of \$500, and a Deputy, Abbey Cretser, for \$200 for the 2019 year. 2<sup>nd</sup> by Andrew Chorlton. 4 Ayes, Carried.

**Resolution 11**

Andrew Chorlton offered Resolution 11 to appoint Dan Robinson as Dog Control Officer with salary of \$3,300.00; enumerations to be \$1,000.00 when handed in to Clerk and mileage set at \$.58 /mile. 2<sup>nd</sup> by Todd Bradt. 4 Ayes, Carried.

**Resolution 12**

Andrew Chorlton offered Resolution 12 to authorize the Dog Control Officer to appoint a deputy, with no salary. Deputy to be Linda Robinson. 2<sup>nd</sup> by Thomas Miles 4 Ayes, Carried.

**Resolution 13**

George Cosselman offered Resolution 13 to appoint Cynthia Wesselmann as Registrar of Vital Statistics with salary to be fee collected. 2<sup>nd</sup> by Andrew Chorlton. 4 Ayes, Carried.

**Resolution 14**

Thomas Miles offered Resolution 14 to authorize the Registrar to appoint a Deputy Registrar, to be Susan Groesbeck and a Sub Registrar to be Todd Bradt. 2<sup>nd</sup> by Andrew Chorlton. 4 Ayes, Carried.

**Resolution 15**

Andrew Chorlton offered Resolution 15 to authorize the Town Clerk Cynthia Wesselmann to appoint a Deputy Town Clerk, Susan Groesbeck, with a salary of \$11.10 per hour, not to exceed \$1,000.00 for 2019, to be Susan Groesbeck. 2<sup>nd</sup> by George Cosselman, 4 Ayes, Carried.

**Resolution 16**

Andrew Chorlton offered Resolution 16 to authorize Supervisor Todd Bradt to appoint Ivan Duesler as Deputy Supervisor with a salary of \$600 for 2019 year. 2<sup>nd</sup> by George Cosselman. 4 Ayes, Carried.

**Resolution 17**

Thomas Miles offered Resolution 17 to authorize Superintendent of Highways Alan Cretser to appoint Duane Gallt as his Deputy with a salary of \$1,500 for 2019 year. 2<sup>nd</sup> by Andrew Chorlton. 4 Ayes, Carried.

**Resolution 18**

Georg Cosselman offered Resolution 18 to authorize Tax Collector Paula Keppler to appoint a Deputy Tax Collector to be Vicki Lansburg, with a salary of \$11.10 per/hour, per diem, not to exceed \$500 for the 2019 year. 2<sup>nd</sup> by Andrew Chorlton. 4 Ayes, Carried.

**Resolution 19**

Thomas Miles offered Resolution 19 authorizing Supervisor Bradt to appoint Lita Hillier as Budget Officer with a salary of \$6,000 and designate Lita Hillier as Bookkeeper for 2019 with a salary of \$6,000. 2<sup>nd</sup> by George Cosselman. 4 Ayes, Carried.

**Resolution 20**

Andrew Chorlton offered Resolution 20 to authorize the two Town Justices to employ a

stenographer in the event of a court trial. 2<sup>nd</sup> by George Cosselman. 4 Ayes, Carried.

**Resolution 21**

George Cosselman offered Resolution 21 to authorize the Supervisor to pay all salaries monthly except Superintendent of Highways and Town employees, which are to be paid weekly. 2<sup>nd</sup> by Thomas Miles. 4 Ayes, Carried.

**Resolution 22**

Andrew Chorlton offered Resolution 22 to authorize the Supervisor to invest surplus monies in GMMMA or CD's. 2<sup>nd</sup> by George Cosselman. 4 Ayes, Carried.

**Resolution 23**

Andrew Chorlton offered Resolution 23 to appoint Peggy Booth, Mang Insurance, as Broker for MVP Gold and Excellus Health Ins. 2<sup>nd</sup> by George Cosselman. 4 Ayes, Carried.

**Resolution 24**

Thomas Miles offered Resolution 24 to enter into a memo of understanding with NYS Dept of Environmental Conservation. 2<sup>nd</sup> by Andrew Chorlton. 4 Ayes, Carried.

**Resolution 25**

George Cosselman offered Resolution 25 to authorize payment in advance of audit of claims for public utilities services including telephone & electric lights, and to purchase postage. All such claims shall be presented at the next regular meeting. 2<sup>nd</sup> by Andrew Chorlton. 4 Ayes, Carried.

**Resolution 26**

Thomas Miles offered Resolution 26 to appoint Todd Bradt as voting delegate to the Association of Towns Meeting in NYC. 2<sup>nd</sup> by Andrew Chorlton. 4 Ayes, Carried.

**Resolution 27**

Andrew Chorlton offered Resolution 27 to designate all claims that are to be filed on monthly abstracts submitted no later than the **Friday** before the Town Board meeting, with the exception of emergency claims and last minute claims, which are to be handed in by 6 p.m. the Tuesday before the town meeting. 2<sup>nd</sup> by George Cosselman. 4 Ayes, Carried.

**Resolution 28**

George Cosselman offered Resolution 28 to create a petty cash fund for the Tax Collector for the amount of \$50, to make change only. 2<sup>nd</sup> by Thomas Miles. 4 Ayes, Carried.

**Resolution 29**

Thomas Miles offered Resolution 29 to create a petty cash fund for the Town Clerk for the amount of \$200. 2<sup>nd</sup> by George Cosselman. 4 Ayes, Carried.

**Resolution 30**

Thomas Miles offered Resolution 30 to appoint Howard Dutcher as the Health Officer, for the Town, for 2019 with a salary of \$590. 2<sup>nd</sup> by Andrew Chorlton. 4 Ayes, Carried.

**Resolution 31**

Thomas Miles offered Resolution 31 to authorize the necessary 2018 year-end budget transfers to close the books as follows:

To: A1620.1 – Buildings P.S.	\$59.10	
From: A1660.4 – Central Storeroom C.E.		\$59.10
To: A1620.4 – Buildings C.E.	\$8,500.00	
From: A1420.4 – Attorney C.E.		\$3,500.00
From: A1990.4 – Contingent		\$5,000.00
To: A1910.1 – Unallocated Insurance	\$492.10	
From: A1420.4 – Attorney C.E.		\$492.10

To: A1920.2 – Association Dues	\$100.00	
From: A1950.2 – Judgements & Claims		\$100.00
To: A6510.4 – Veteran’s C.E.	\$40.71	
From: A7550.4 - Celebrations		\$40.71
To: A8010.4 – Code Enforcement C.E.	\$73.19	
From: A8020.41 County Planning Svcs.		\$73.19
To: A9030.8 – Social Security	\$696.74	
From: A9040.8 - Workman’s Comp		\$696.74
To: DA5110.1 – General Repairs P.S.	\$5,624.04	
From: DA5142.4 – Snow Removal C.E.		\$5,624.04

2<sup>nd</sup> by Andrew Chorlton. 4 Ayes, Carried.

**Resolution 32**

Andrew Chorlton offered Resolution 32 authorizing Alan Cretser, Superintendent of Highways to designate the following roads as Seasonal Limited Use Highways under Section 205-a of the Highway Law effective immediately for January 1, 2019:

- Jinkes Hollow
- Arthurs Road
- East Road, from Tom Shears to the Town of Ephratah town line
- Green Street, between Sam’s camp and Lansburg’s
- Howard Road
- Irish Settlement Road, starting after the first camp at a point approximately 200 feet South from the most Northern entrance of County Hwy 119.
- Swamp Road
- Tillboro Road, From Charles Lyons west, down to Steve Cornaire’s.
- Turn Hill Road, from State Hwy 10 South to Joe Kurts
- Gottung Road
- Fical Corners West, from Larry Dwight’s west to the Town of Ephratah town line

2<sup>nd</sup> by Thomas Miles. 4 Ayes, Carried.

**Resolution 33**

George Cosselman offered Resolution 33 authorizing Town of Ephratah to enter into a Planning Service Agreement with Fulton County Planning Department, whereby the Town of Ephratah would commit to spend up to \$1,000 to pay for Planning Service that may be needed during the 2019 year, noting the first ten hours are free. 2<sup>nd</sup> by Andrew Chorlton. 4 Ayes, Carried.

**Resolution 34**

Thomas Miles offered Resolution 34 authorizing a second person to sign an official document on any checks if the original person is unable to sign. The original person along with the second signee are as follows:

- Supervisor Todd Bradt 2<sup>nd</sup> signee to be Ivan Duesler
- Clerk Cynthia Wesselmann 2<sup>nd</sup> signee to be Todd Bradt
- Tax Collector Paula C Keppler 2<sup>nd</sup> signee to be Vicki Lansburg

2<sup>nd</sup> by Andrew Chorlton. 4 Ayes, Carried.

**Resolution 35**

Thomas Miles offered Resolution 35 to pay year end bills, abstract #13/2018, Highway bills in the amount of \$8,125.25 and General bills in the amount of \$3,038.92. 2<sup>nd</sup> by George Cosselman. 4 Ayes, Carried.

George Cosselman made a motion to adjourn. 2<sup>nd</sup> by Thomas Miles. 4 Ayes, Carried.

Time: 9:22a.m.

Respectfully submitted,

Cynthia A Wesselmann, Town Clerk